

2021 *It's the New Year and UCR has Plans!*

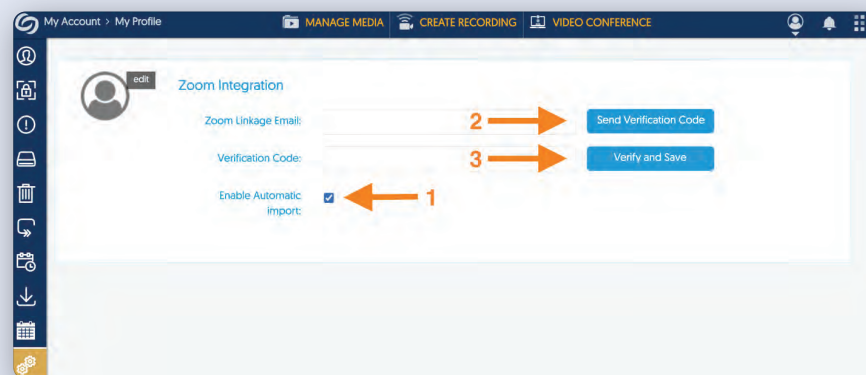
New for 2021: How and where to save your Zoom recordings.

Starting in 2021, UCR Faculty can use YuJa's unlimited storage and functionality to secure and preserve all Zoom recordings, past and current. We've outlined a few helpful steps to assist you in setting up automatic file storage of your Zoom recordings in YuJa, as well as preserve your existing Zoom lectures.

A Connect YuJa to Zoom to automatically store your Zoom Cloud recordings.



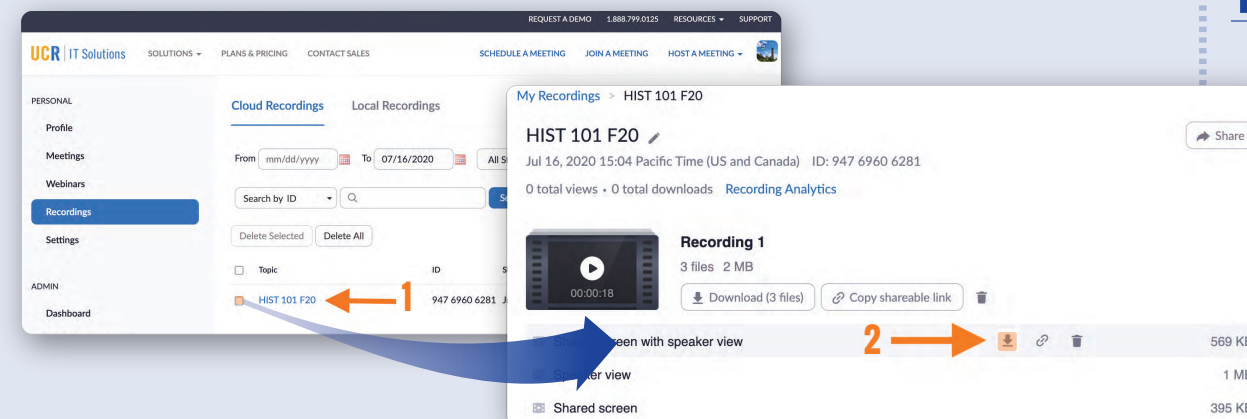
- Go to ucr.yuja.com and Sign-in and authenticate with your NetID and password if required
1. In YuJa select on My Account by clicking on the user icon in the upper left menu bar.
 2. Then select the "integrations" icon in the left menu bar to open up the Zoom integration panel.



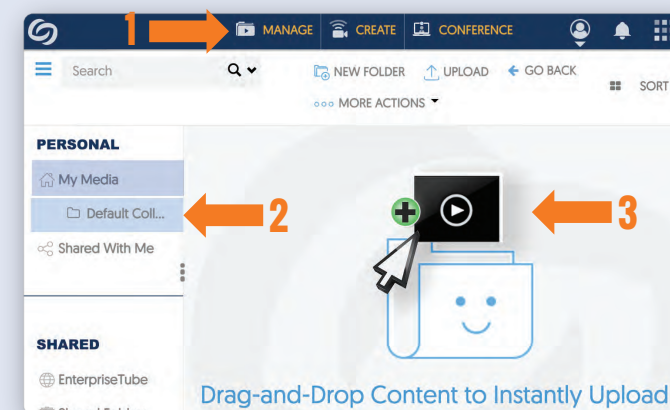
1. Now make sure to activate the "enable automatic import" box by selecting the check box.
2. Enter your `netid@ucr.edu` in the Zoom Linkage Box (NOT YOUR FIRSTNAME.LASTNAME@UCR.EDU) then Click "send verification code".
3. Check the verification code in your email and then paste it into the verification box in YuJa and Click "verify and save".

Your zoom account is now linked and your Zoom Cloud recordings will automatically appear in your YuJa 'Default Collections' folder!

B Preserve and maintain all of your existing Zoom Cloud recordings using YuJa!



- Go to ucr.zoom.us/recording and Sign-in and authenticate with your NetID and password if required
1. Click on the the recording you would like to download (This will enable a detailed view of the files you can download!)
 2. Select the files and proceed to download them to your computer.



- Go to ucr.yuja.com and Sign-in and authenticate with your NetID and password if required
1. In YuJa, select the MANAGE option in the top blue horizontal menu bar and select MyMedia from the side menu.
 2. Then select the folder where you'd like to save your Zoom recording (s)
 3. Drag and Drop your recording to upload.

Please view the UCR knowledge base for more details and other options!

For more answers visit KeepTeaching.ucr.edu

